



PS 376 Felisa Rincón de Gautier
School of Technology

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Arrival and Dismissal Procedures for Parents

September 25, 2020

Dear PS 376 Families:

This letter is designed to support you and your children in understanding the arrival and dismissal procedures. Please be prepared for Harman Street to be closed to street traffic during arrival and dismissal times. In an effort to have students enter the building smoothly for arrival, we have designated entrances and exits. The following document will identify entrances and exits for you and your child to follow when entering and exiting school each day.

******Kindergarten will begin school from September 29 - October 2, 2020 at 9:00 am.******

This will enable us to assign additional personnel to support our Kindergarten students as they transition to our school.

Beginning **Monday, October 5, 2020**, Kindergarten will follow the schedule below.

First Day of School:

Cohort A: Tuesday, September 29, 2020

Cohort B: Thursday, October 1, 2020

Arrival and Dismissal Times:

*Please arrive promptly so that we can dismiss and maintain space for social distancing.

Grade	Location	Arrival Time	Dismissal Time
K & K/1-104	Greene Avenue	8:30 AM	1:45 PM
1	Myrtle Avenue (Schoolyard)	8:30 AM	1:55 PM
2	Myrtle Avenue (Schoolyard)	8:30 AM	1:55 PM
3	Myrtle Avenue (Schoolyard)	8:30 AM	1:45 PM
4 & 471	Harman & Wilson Avenue (Main Entrance)	8:30 AM	1:55 PM
5	Harman & Wilson Avenue (Main Entrance)	8:30 AM	1:45 PM

Before you Arrive at PS 376:

1. Take your child's temperature daily. A thermometer will be distributed to all students on the first day of school.
2. **Fill out the Daily Health Screening Questionnaire.** The easiest way to do so is to fill out the questionnaire on your phone and show the confirmation page at the gate.
Link to health screening: <https://healthscreening.schools.nyc/>
3. Paper copies will be provided after the first day and will be collected at the gate.
If you need to fill the form out at the gate, your child will undergo a temperature check as part of the screening process.

Dropping off/Picking Up Child:

For the safety of everyone, as you approach the school building it is important that you follow social distancing guidelines and maintain a distance from each other of 6 feet.

To support you in maintaining social distancing requirements we have placed stars around the perimeter of the school, where you should stand that are 6 feet apart. **During drop off and pick up NO PARENTS/GUARDIANS will be allowed to enter the gates.** During dismissal each class will come forward 1 class at a time, therefore we ask that you line up in order according to your child's class and grade. **We ask for your cooperation and patience while you wait until your child is sent to you. Please do not call your child off their line as each child will be dismissed one at a time to you. Following this protocol will help us dismiss as quickly as possible.**

Arrival Procedure:

1. You may bring your child to the designated location.
2. You will need to show confirmation that you completed the **Daily Health Screening** for your child, either by showing the confirmation on your phone, or having your child submit the paper form.
3. **Arrival for Kindergarten - 3rd Graders:** Once your child is admitted through the gates, they will line up in a designated area for their class. Stars ☆ are painted on the ground to keep students 6 feet apart. Students wait here until their classroom teacher picks them up.
4. **Arrival for 4th and 5th Graders:** Students will line up outside of the main entrance and most will line up outside of the school gates. **4th Graders** will line up along the fence on Harman Street, find their class number, and stand on one of the stars ☆. **5th Graders** will find their class number on the fence that wraps around Harman Street to Wilson Avenue and stand on one of the stars ☆. When the teacher arrives, they must show confirmation of the Daily Health Screening.

Dismissal Procedure:

1. Please be on time to pick up your child so that we can maintain social distancing on the street and stay safe.
2. **To support you in maintaining social distancing requirements we have placed stars around the perimeter of the school, where you should stand that are 6 feet apart.**
3. Classes will dismiss from the same place where they entered the building. Each class will arrive at the gate and the teacher will release your child when a designated guardian is identified at the gate. Classes will dismiss in class number order. For example, if your child is in K11, please go to the gate entrance. If your child is in class K/1-104 please wait away from the gate entrance until all other classes have dismissed. We wish to maintain social distancing even on the sidewalk and we ask for your patience and cooperation.
4. **NO PARENTS/GUARDIANS will be allowed to enter the gates.**
5. **We ask for your cooperation and patience while you wait until your child is sent to you. Please do not call your child off their line as each child will be dismissed one at a time to you. Following this protocol will help us dismiss as quickly as possible.**

1:45 PM Dismissal Time		1:55 PM Dismissal Time	
Location	Order of Dismissal	Location	Order of Dismissal
Greene Avenue	K11 K12 K/1-104	Myrtle Avenue (Schoolyard)	1-101 1-102 1-103 2-201 2-202 2-203 2-204
Myrtle Avenue (Schoolyard)	3-301 3-302 3-303 3-304		
Harman & Wilson Avenue (Main Entrance)	5-501 5-502 5-505 5-504	Harman & Wilson Avenue (Main Entrance)	471 4-401 4-402 4-404 4-405

Breakfast and Lunch

All students will receive breakfast and lunch in the classroom. Students will not go to the cafeteria for meals and will eat in the classroom.

Thank you for your cooperation.

Sincerely,

PS 376 Return to School Committee